

# The “Brown Box” to “Bulk” Bulletin

Summer Edition 2017

Welcome to the first edition of our Food Distribution Program Newsletter. We hope that you find it informative and enjoyable.

## What is the IDOE Food Distribution Program (FDP)?

A program administered through the IDOE for eligible institutions to receive entitlement dollars to purchase food from the United States Department of Agriculture (USDA) also known as USDA Foods. These foods can be used within the National School Lunch Program (NSLP) and Summer Food Service Program (SFSP). To learn more about FDP, please visit <http://www.doe.in.gov/nutrition/food-distribution-program>.

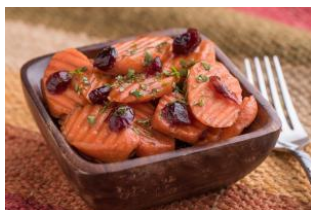
## The Importance of USDA Foods

- Schools reduce overall costs by allowing food purchases at a reduced rate.
- Healthy and nutritious foods meet USDA standards.
- Entitlement dollars account for up to 20% of the school's food budget.
- While entitlement is based only on lunches served, the food can be used within the School Breakfast Program (SBP) and After School Snack Program (ASSP), also.
- USDA Foods are grown and packaged in the U.S.

## Your Students are Eating What????

In this section, we would like to showcase your unique ideas and recipes using USDA Foods. Please email Cheryl Moore at [cmoore@doe.in.gov](mailto:cmoore@doe.in.gov) to submit your ideas.

Orange Glazed Carrots - USDA Recipe I-130A for Schools



**Makes:** 50 or 100 Servings

This recipe contains USDA Foods and is a delicious, nutritious way to get students to try new dishes. Please click [here](#) to view the full recipe.

This current recipe is from **USDA**. Others can be found [here](#).

For more information on dried cranberries please click [here](#).

## Upcoming 2017 Events

Click [here](#) to check out our upcoming trainings.

## Timeline

### September

SY 2018 Delivery Periods Begin

RAs should alert warehouse of school breaks and closings

### November

DoD Fresh Program Commitments Requested (date TBA)

### December

RAs should review inventory and prepare for SY 2019 Pre-Order Survey

### January

2019 Pre-Order Survey Opens (date TBA)

DoD Fresh Commitments to be drawn down from entitlement

## **Did You Know?**

### **It is the school corporation's (RAs) responsibility to:**

1. Have a school employee available to receive USDA Foods deliveries (even at inconvenient times such as recess, lunch, etc).
2. Check-in the USDA Foods delivery by:
  - a. Verifying the quality and quantity.
  - b. Verifying the item code and description.
  - c. Verifying the contents are the product that was ordered. Also, ensure that it is the correct count, color, item type, and temperature.
3. Be sure the product is labeled and dated before storing, especially if it is removed from the original packaging.
4. Rotate product using the FIFO (First In, First Out) method. Please see [USDA Policy FD-107](#) or contact your IDOE Field Consultant for more information.
5. Always alert the warehouse when your school will be on delay or closed for breaks.

## **Always Remember To:**

Check with [ProcessorLink.com](#) and [K12Foodservice.com](#) monthly to verify your raw/bulk product balances. Also, double check both sites to ensure product has not been previously diverted to a processor by food service staff. There may be product available in your school's account.

### **Definitions and Acronyms**

**ACDA** – American Commodity Distribution Association

**ASSP** – After School Snack Program

**DoD** – Department of Defense

**FDP** - Food Distribution Program

**IDOE** – Indiana Department of Education

**NSLP** – National School Lunch Program

**RA** – Recipient Agency

**SBP** – School Breakfast Program

**SFSP** – School Food Service Program

**SY** – School Year

**USDA** – United States Department of Agriculture

## **IDOE (FDP) Contacts**

### **Cheryl Moore, FDP Specialist (Brown Box)**

Email: [cmoore@doe.in.gov](mailto:cmoore@doe.in.gov)  
Phone: 317-234-2516

### **Linda Smith, FDP Specialist (Raw/Bulk Products/Pounds)**

Email: [lrsmith@doe.in.gov](mailto:lrsmith@doe.in.gov)  
Phone: 317-232-0859

## **USDA FOODS Resources**

[IDOE Food Distribution Program](#)

[USDA Foods Distribution Programs](#)

[ACDA's RA Processing Handbook](#)

### **2017 State of Indiana Holidays**

Independence Day, July 4  
Labor Day, September 4  
Columbus Day, October 9  
Veterans Day, November 10  
Thanksgiving November 23-24  
Christmas Day, December 25-26

**\*\*State Offices are closed in observance of these holidays.**